



OFFICE OF THE  
Advisory Board  
TOWN HALL  
511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 x222 FAX (978) 649-4371  
finance@dunstable-ma.gov

**July 11, 2011 Meeting Minutes**

Attending: Harold Simmons, Christine Muir, Dana Metzler, Dan St Jean  
Absent: Joe Dean, Ron Mikol  
Also attending: Kim Fales

Our meeting was delayed until 7:48 p.m. due to lack of quorum.

Approval of Prior Meeting Minutes

Minutes from the June 6, 2011 meeting were unanimously approved.

Transfers

Two transfers were unanimously approved:

1. \$318.75 from Board of Health Operations was transferred to Board of Health Wages.
2. \$102.60 from Reserve Account to Town Clerk in-state travel account for conference mileage.

Kim informed the board that the Reserve Account balance is \$15,349, before accounting for the above transfer.

Review of Expenditures FY 2010

Kim is prepared to close the books on Friday, July 15, 2011 for the 2010 Fiscal Year. She will send a new expenditure sheet to the board after that.

August Meeting

Unless there is an emergency requiring the board to meet, we will not get together in August. Our next meeting will occur on the Monday after Labor Day, September 12, 2011.

Meeting adjourned at 8:25 p.m.

*Dana Metzler*  
*Christine Muir*  
*Harold Simmons*  
*Dan St Jean*